





Candidate Information Session

September 15, 2022





Principles of Democratic Elections

- The <u>secrecy of individual vote</u> is paramount
- The election should be <u>accessible</u> to all voters and candidates
- The election should be fair and non-biased
- The integrity of the process should be maintained at all times
- There should be <u>certainty</u> that the results of the election reflect the votes cast
- Voters and candidates should be treated <u>fairly</u> and <u>consistently</u> within the municipality

Items for Discussion



- Voter Eligibility
- Voter Identification
- 3. Voting Dates, Times and Locations
- 4. Voter Notices
- 5. Changes to the Voters' List
- 6. Proxy Voting
- 7. Home Voting Service
- 8. Ballot Layout
- 9. Procedures at Voting Locations
- 10. Candidate and Scrutineer Conduct

- Campaigning in Residential Buildings
- 12. Election Night
- 13. Financial Reporting
- 14. Election Signs
- 15. Use of Corporate Resources
- 16. Election in Numbers
- 17. Contact Information
- 18. Questions
- 19. Tabulator Demonstration

Voter Eligibility



A voter is eligible to vote in the 2022 Municipal and election, if on Voting Day, the voter is:

- 1. A Canadian citizen
- 2. At least 18 years of age or older
- 3. Lives in Brampton or is the owner or tenant of land in Brampton, or the spouse of such an owner or tenant
 - Separate school board voters must be Roman Catholic
 - French school board voters must have French language rights

Voter Identification



Voters on the Voters' List

- One piece of identification showing name AND qualifying Brampton address
- Voter notice cannot be used as identification.

Voters NOT on the Voters' List

- One piece of identification showing name AND qualifying Brampton address in order to be added to the list
- A complete list of acceptable identification is available at <u>www.brampton.ca/bramptonvotes</u>

Voting Dates – Advance Voting*



Friday, October 7	12 to 8 pm	City Hall
Saturday, October 8 & Sunday, October 9	10 am to 5 pm	City HallCassie Campbell Community CentreGore Meadows Community Centre
Friday, October 14 & Saturday, October 15	12 to 8 pm 10 am to 5 pm	 Ward 1: Century Gardens Recreation Centre Ward 2: Jim Archdekin Recreation Centre Ward 3: City Hall Ward 4: Susan Fennell Sportsplex Ward 5: St. Jacinta Marto Catholic Elementary School Ward 6: Cassie Campbell Community Centre Ward 7: Earnscliffe Recreation Centre Ward 8: Greenbriar Recreation Centre Ward 9: Save Max Sports Centre Ward 10: Gore Meadows Community Centre

^{*}An accessible voting unit will be available at all advance voting locations



Voting Dates – Voting Day

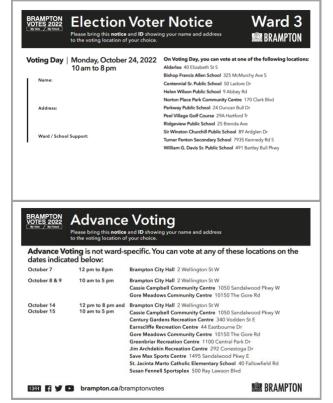


- Monday, October 24, 2022
- 10 am to 8 pm
- 146 voting locations including nursing homes/long-term care facilities
- Voting locations indicated on ward maps
- Voters may vote at any voting location in their ward
- Only residents of retirement homes, nursing homes, and the hospital may vote at those locations
- An accessible voting unit will be available at one voting location in each ward

Voter Notices

- Voters who are on the Voters' List will receive a voter notice in the mail
- Voter notices will be mailed out next week
- If a voter has not received their voter notice, they may not be on the Voters' List – they can check online at <u>www.Brampton.ca/bramptonvotes</u>
- Voters are asked to bring their voter notice together with ID to the voting location







Changes to the Voters' List



- Voters can update their information on the Voters' List or be added to the list by completing an Application to Amend the Voters' List (E2215) form
- Voters can complete the form at the following locations:
 - City Hall during regular business hours
 - Any Advance Voting location
 - Any of the voting locations in their ward on Voting Day
- Voters being added to the list must show ID showing name AND address
- Voters making corrections must show ID with correct information

Am I on the Voters' List?

BRAMPTON VOTES 2022 My Vote My Future

- Voters may check if they are on the list by visiting <u>www.brampton.ca/bramptonvotes</u>
- If a voter does not find their name on the list, they may register to request to be added to the Voters' List online. Voters can also request updates to their information online. This option will be available until 5 pm on October 15
- Voters who use the online Voter Registration tool must bring a piece of identification to the voting location

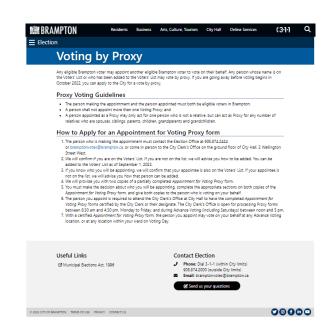




Proxy Voting



- Forms are available at City Hall
- Only original forms with City of Brampton seal will be accepted at voting location
- A proxy voter can only vote on behalf of one person unless voting for immediate family
- Voters should contact the Election Office for the form – blank forms will not be handed out to anyone
- Proxy forms are public documents and can be inspected





Home Voting Service



- Eligible voters who are homebound due to illness, injury or disability can make an appointment to vote independently from home
- Home voting service will be provided from October 11-13, during regular business hours
- Up to 100 voters can make an appointment to vote from home
- Election staff will attend the voter's home to issue a ballot
- Election office staff will schedule the appointments and update the Voters' List once the voter has voted
- Voters should contact the Election Office to make an appointment. We will start taking requests for appointments starting September 20

Ballot Layout



- All ballots are double-sided
- Ballot type for each school board
- Each ballot type is identified by a colour and code

Code	Ballot Type (according to school board)	Name of School Board
EP	English Public – Green	Peel District School Board
ES	English Separate – Pink	Dufferin-Peel Catholic District School Board
FP	French Public – Orange	Conseil scolaire Viamonde
FS	French Separate – Yellow	Conseil scolaire catholique MonAvenir
СО	Council Only – White	No School Board

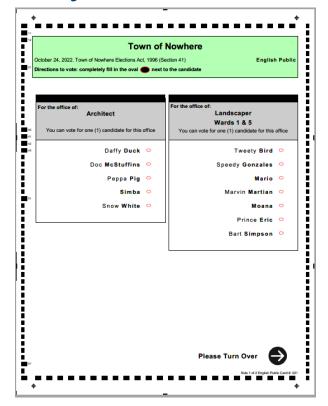
Ballot Layout - Continued

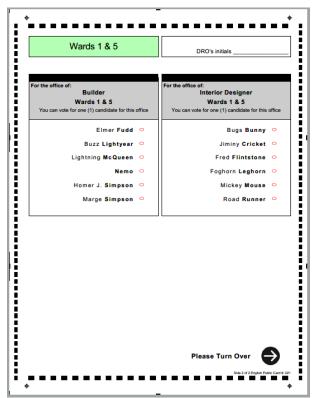


- One ballot per ward pairing without school board
- One side of the ballot is the Mayoral and School Board Trustee race, the other side is the Regional Councillor and City Councillor race
- French Public and French Separate ballots are available in English and French
- Names will appear in alphabetical order by last name
 - Last name is bolded
 - Candidates with a single name will appear in the last name field
 - Candidates with the same last name will be listed alphabetical by first name

Ballot Layout - Continued







Procedures at Advance Voting Locations



- Voters can vote at any advance voting location in the city
- The Voters' List is available on the laptops through VoterView
- Live access to the Voters' List
- Vote tabulator and accessible units at each location.
- How to vote instructions available in 12 languages including English and French
- All locations wheelchair accessible
- Candidates and scrutineers must leave the location once the last voter has voted – they cannot observe closing procedures

Procedures at Voting Day Locations



- Voters can vote at any of the designated voting locations within their ward
- The Voters' List is live and available on the laptops through VoterView
 - Voters who voted at advance voting will show as voted
- Vote tabulators at each location
- One accessible voting unit at a designated location in each ward
- How to vote available in 12 languages including English and French
- All locations wheelchair accessible an election worker will be available at school entrances to assist voters entering locations
- Nursing homes reduced hours in consultation with the nursing homes
 - Holland Christian Homes will operate as a full day location

Candidate and Scrutineer Conduct



- A candidate or scrutineer (not both) may be present at the voting location
 - Only one candidate or their scrutineer at each location
 - If there is more than one vote tabulator and ballot box at a voting location, an additional scrutineer for each certified candidate may be present
- Must sign-in with the Location Supervisor, take the Oath of Secrecy, and wear an identifying sticker at all times
- Cell phone use is not permitted by candidates, scrutineers or voters inside the voting location

Scrutineer



Candidate and Scrutineer Conduct – Continued



- The role of candidates and scrutineers is to observe the integrity of the process, not to assist voters. Inside the voting area, candidates/scrutineers cannot:
 - Speak to a voter
 - Act as an interpreter
 - Assist a voter

Candidate and Scrutineer Conduct – Continued



- No campaigning at voting location
 - The voting location is the entire property, including the parking lot
 - You may campaign up to the edge of the property and no further
 - Cannot approach voters in hallways, at the front door, in a vestibule, in the parking area, etc.
 - No campaign material allowed no car signs, clothing, buttons, flyers, etc.
 - If you are found campaigning, you will receive up to two verbal warnings and be asked to stop
 - If you continue, you will be asked to leave. If you do not leave, security may issue a trespass to property notice
 - Police intervention may be required



Campaigning in Residential Buildings



- No person who is in control of an apartment building, condominium building, non-profit housing cooperative or gated community, may prevent a candidate or their representative from campaigning between 9 am and 9 pm at the doors to the apartments, units or houses
- Candidates should check-in with the property manager to make their presence known
- Property management is permitted to suggest alternate dates/times due to extenuating circumstances (i.e. building renovations)

Election Night



- Unofficial election results
 - Available on <u>www.brampton.ca/bramptonvotes</u>
 - In City Hall Conservatory
- Official results and other reporting expected to be declared by Thursday, October 27, 2022

Financial Reporting



- All candidates and third party advertisers, including candidates who have withdrawn, are required to file Financial Statements
 - If you filed for a different race, you will need to complete a Financial Statement for each race you have filed for
- As of January 3, 2023, you may no longer raise or spend money on your campaign, unless your campaign is extended
- The City's Compliance Audit Committee is established
 - Anyone may request a Compliance Audit Committee review, regardless if you have filed your financial statements
 - Clerk required to report to Committee re. over-contributions by contributors

Financial Reporting – Continued



- Financial Statement forms and timelines for their completion will be provided to all candidates shortly after Voting Day
 - Financial Statement Forms provided in Candidate Guide and available on the online portal
- The nomination fee will be refunded to candidates who file their financial statements on time

Ontario 😵	Ministry of Municip and Housing	Audi	Financial Statement – Auditor's Report Candidate – Form Municipal Elections Act, 1996 (Section 88.25							
Instructions										
All candidates must comple Boxes C, D, Schedule 1 an excess of \$10,000 must als	nd Schedule 2 as appr	ropriate. Candida								
All surplus funds (after any for the conduct of the elect		ate or their spouse	e) shall be imme	ediately p	paid to t	he de	erk who is re	esponsib	le	
For the campaign period	YYYY	ММ	DD	to	YYYY	ММ	DC			
Initial filing reflecting fin	nances from start of co	ampaign to Decer	mber 31 (or 45 o	lays afte	r voting	day i	in a by-elect	tion)		
Supplementary filing re	flecting finances from	start of campaign	n to end of exter	nded car	npaign ;	perior	d			
Box A: Name of Cano	didate and Office				99,612					
Candidate's name as show	m on the ballot									
Last Name or Single Name			Given Name(s)							
Office for Which the Candi	data Cought Election		Ward Name or Number (if any)							
Office for Whitch the Caron	date Sought Election	-	YFAIG FEARING OF	- Control	(in daily)					
Municipality		'								
Spending Limit				Cor	tributio	n Lim	it			
General	Parties and	Other Expression	ns of Appreciation							
	5			5				erecessive)	2000	
I did not accept any cor	ntributions or incur an	y expenses. (Con	nplete Boxes A	and B or	nly)					
Box B: Declaration										
L.				, declar	e that to	the t	best of my k	nowledg	e and	
belief that these financial s	tatements and attach	ed supporting sch	nedules are true	and con	rect.					
	Signature of Cano	lidate			Da	te (yy	yy/mm/dd)			
Date Filed (yyyy/mm/dd)	Time Filed	nitial of Candidate	or Agent (if file	d in pen	son) S	Signa	ture of Cleri	or Desi	gnate	



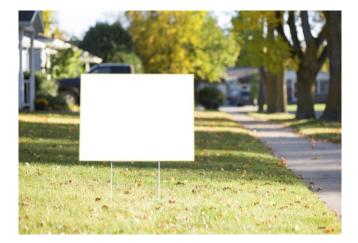
Election Signs – Sign By-law 399-2002



Election signs must adhere to the Sign By-law

 "Election sign" shall mean a sign advertising, promoting, supporting or opposing the election of a political party, a candidate for public office, or a "yes" or "no" answer to a question on the ballot in a federal, provincial or

municipal election



Sign By-law 399-2002 - Exemptions



The following signs are exempt from the requirement of a permit:

- (2) An election sign erected in connection with any proclaimed election by either the *Canada Elections Act*, as amended, the *Election Act*, as amended, or the *Municipal Elections Act*, provided that such signs are:
 - (a) (i) For a municipal election or by-election, only be erected **after** 5 pm twenty-four (24) days prior to Voting Day as defined in the *Municipal Elections Act* (September 30, 2022);
 - (b) Not to exceed 2 m² (21.5 ft²) in sign area;



Exemptions Continued



- (c) (i) Limited to no more than two election signs per candidate on any one residential property;
 - (ii) Limited to no more than two election signs per third party advertiser on any one residential property;
- (d) (i) Limited to no more than three election signs per candidate on any one private property other than residential;
 - (ii) Limited to no more than three election signs per third party advertiser on any one private property other than residential;
- (e) Consent shall be obtained from the owner of the property prior to the erection of the sign; and
- (f) Removed within 72 hours after the close of the election for which it was erected (by 8 pm on October 27, 2022).

Election Signs are not Permitted on City Property



- Election signs shall not be placed on City property. Election Signs will be permitted on private property only, above the sidewalk (between the sidewalk and the house)
- Where there is no sidewalk, election signs shall be placed further than 6 feet from the curb
- Election signs shall not be placed within the visibility triangle of an intersection
- Signs posted on the rear of privately owned noise attenuation walls may only be posted with the consent of the property owner
- Signs on City-owned noise attenuation walls are illegal
- Any signs found in contravention will be seized and fines issued to the candidate for violations of the Sign By-law



Election Signs – Enforcement Action



- The City of Brampton's Enforcement and By-law Services division will respond to complaints regarding placement of election signs in contravention of the Sign By-law. It will also investigate sign concerns proactively
- Signs found in violation of the City of Brampton Sign By-law will be photographed and seized. During an election period, a candidate may request to retrieve their signs. A \$50.00 retrieval fee will be charged prior to the return of the signs
 - Retrieval fee permitted under the City of Brampton User Fee By-law
 - Will be reapplied each time a retrieval is requested, without exception

Election Signs – Enforcement Action



Continued

- In addition to the retrieval fee, a \$25.00 per sign removal fee will be invoiced to the candidate or campaign manager
 - Removal fee permitted under the City of Brampton User Fee By-law
- Appointments to retrieve seized signs must be made prior to attending the Enforcement and By-law Services Office
 - Appointments can be booked for Tuesdays or Fridays, between October 4 and November 1, between the hours of 12 pm and 4 pm
 - Appointments can be made by calling 905.458.3424, x63225, or emailing enforcementclerks@brampton.ca

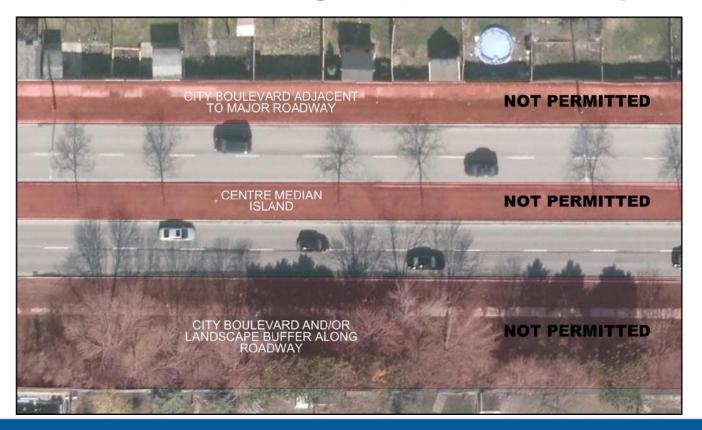
Placement with or without a Sidewalk





Placement Along Major Roadways





Placement at Intersections





Other Sign Offences



- Signs in Windows or Storefronts
 - All banner or wall signs appearing in the windows or storefronts of campaign offices or other properties will require a permit from the City of Brampton Sign Unit. Please contact 905.874.2401 for further information

Use of Corporate Resources – Reminder



- Candidates are not permitted to use the City of Brampton's corporate resources in relation to an election campaign, this includes City equipment, supplies, services, staff or other resources
- The City's brand, logo, crest, coat of arms, slogan or corporate program identifiers cannot be used by candidates on any campaign material (printed, website or other). This includes the BramptonVotes 2022 Election logo
- Candidates cannot campaign on City property or at City events
- Incumbent candidates are permitted to attend City events in their capacity as an elected official, but are not permitted to campaign at such events

Use of Corporate Resources – Campaigning in City Parks



- Candidates are permitted to accept an invitation to speak to a group that
 regularly meets at a park or open space, but are not permitted to campaign
 outside of the event (i.e. distributing materials at the entrance of the park,
 wearing campaign clothing or buttons, engaging in campaign
 activities/conversations with other park attendees)
 - You may be asked to leave/cease activities if you are disruptive
- When a complaint is received, the City Clerk's office will contact the candidate in breach of the Use of Corporate Resources Policy

Election in Numbers



146 Voting Day locations, including nursing homes

Over 350,000 eligible voters

3 days of Home Voting

127 candidates

Applications received from people who

want to work: over 2,000

Approximately **2,000** worker positions to fill

36 different ballot faces

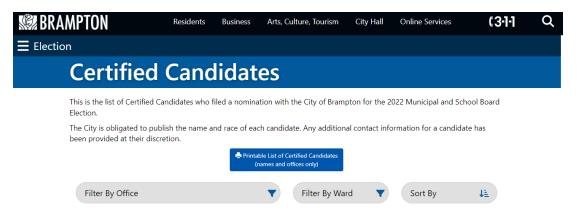
13 advance voting opportunities

Offices to be elected*: 20 (*one acclamation)

Candidate Contact Information



- Candidates can request to update their contact information on the List of Certified Candidates webpage by emailing bramptonvotes@Brampton.ca or by attending the Clerk's Office during regular business hours and amending your Consent by Candidate (E2202) form
- Only one social media account will be posted





Election Team Contact Information

www.brampton.ca/BramptonVotes

BramptonVotes@brampton.ca

Shauna Danton

Coordinator, Elections and Special Projects
Shauna.danton@brampton.ca
905.874.3952

Shawnica Hans

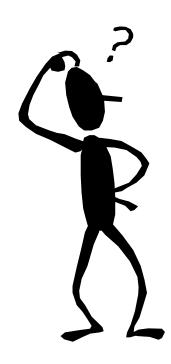
Program Manager, Elections Shawnica.hans@brampton.ca 905.874.3481

Peter Fay

City Clerk and Returning Officer
Peter.fay@brampton.ca
905.874.2172

Questions







Tabulator Demonstration



Thank you for attending!